

Waynesville Parks and Recreation
Department
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ADVISORY COMMISSION MEETING

May 19, 2025
5:30 PM

MINUTES

In attendance were Eva Hansen, Megan Hauser, Landen Stevenson, Mark Tongen, David Hyder, Trey Peterson, Mandy Giust, Nicole Kott, Nate Webster

Absent: Dan Shultz

Luke Kinsland, Director, staffed the meeting.

Eva welcomed members

April 21, 2025, minutes were approved.

Old Business:

- **East Street Park:** Insurance reimbursement for the Scout Cabin is \$27,000, and \$2,000 for the shed roof. Members encouraged Luke to work with Town staff to formally request reconsideration by the insurance company, as contractor bids are ranging from \$18,000 to \$25,000. This will remain on the June agenda for follow-up.
- **Storm Damage Rebuilding:** The engineering contractor is developing plans for each affected area; FEMA has not yet provided final approval or payment amounts.

New Business:

- **Quarterly Report:**
Luke presented the quarterly report showing an increase in revenues. Memberships are also increasing but remain behind expectations. The ratio of County/Other to Resident memberships is currently 70% to 30%.
- **25th Anniversary & Fundraiser Planning:**
Updates discussed include:
 - o Mandy and Luke reported that the Kick-It representative is not concerned that the HCC Trail Run is scheduled for the same day, as Rec Jam is flatter, on concrete, and more family-friendly.
 - o Securing sponsorships remains a top priority, especially finding a stage sponsor.
 - o Two of three bands are confirmed.
 - o Stage setup is confirmed.
 - o Dogs will be allowed at the event (leashes required). A veterinarian will need to be recruited to be on-site.

- o The process to request a special provision from Council is underway.
- o At the June meeting, members will be asked to confirm sub-committee commitments:
 - **Publicity** (to work with staff: Cameron, Wesley & Luke) – Consensus reached to contract with a marketing consultant.
 - **Vendors**
 - **Food Trucks**
 - **5K Prizes**
 - **Swag Items**
 - **Other Needs**
- o Possible partnership with Kiwanis and Base Camp for kids' activities during Rec Jam was discussed.

Other:

No additional items or information were presented.

There being no further business, the meeting was adjourned at 7:00pm

Chair's signature: *Eva Hansen*

Respectfully Submitted,
Eva Hansen, Chairman